

1625 INDEPENDENT PEOPLE

Privacy Statement Covid-19 (coronavirus)

This statement explains how data processing by 1625 Independent People may differ from our standard Privacy Notice clauses during the Covid-19 (coronavirus) pandemic.

Using and protecting your data

1625 Independent People already holds and processes data about you, as described in our full Privacy Notice on our website <https://www.1625ip.co.uk/Privacy-Policy.aspx>. All clauses in this Notice still apply, except for the changes noted below.

You may have previously provided your personal information to us for a specific reason.

Normally, we would tell you in advance if the information you provided was going to be used differently, but due to the current pandemic it will not always be possible to do this.

For example, for emergency purposes to protect the wellbeing of you or others, we may share information without consent if we cannot gain it in time.

We might also ask you to give us more personal information about yourself, so we can support you to be safe. For example, we might ask you to give us more information about any underlying health condition you might have.

We will always try to collect the minimum amount of information necessary.

Using new ways to communicate

For the next few weeks or months, we will also be using new virtual tools to communicate with you, for example:

- Microsoft Teams
- Facebook / Facebook Messenger
- Google Hangout
- Zoom
- You Tube
- Gaming sites

Before using these sites with you for the first time, we will inform you about what might happen to your personal data as a result and seek your consent to continue.

You will have the opportunity to decline to use them or withdraw your consent at any point in the future.

1625 Independent People details are:

- Telephone: 0117 317 8800
- Email: data.controller@1625ip.co.uk

Information Commissioner's Office details:

If you are worried about how your data is being used by 1625 Independent People during this time, please see the '*I have concerns about how my data is being used*' section of the Information Commissioner's Office here <https://ico.org.uk/global/data-protection-and-coronavirus-information-hub/> or contact the Information Commissioner's Office using one of the methods below:

- Telephone: 0303 123 1113
- Website (report a concern page) <https://ico.org.uk/concerns/>
- Live chat (9am – 5pm, Mon – Fri) <https://ico.org.uk/global/contact-us/live-chat>